

**Water Data Exchange (WaDE)/Exchange Network  
April Steering Committee Webinar**

**Meeting Agenda  
April 21, 2014 – 11am MST (10am PST, 12pm CST)**

**Call-in number: 1-800-920-7487**

**Conference code: 253 359 68#**

**Webinar: <http://westerngovernors.webex.com>**

**Password: spring2014**

**WaDE/EN FY2013 Grant Partners (Texas, Oklahoma, Idaho, Washington, Oregon, and Utah):**

<b>Name</b>	<b>Affiliation</b>	<b>Phone</b>	<b>Email</b>
Jurgen Koch (State Partners Lead)	Texas Commission on Environmental Quality	512-239-2309	<a href="mailto:jurgen.koch@tceq.texas.gov">jurgen.koch@tceq.texas.gov</a>
Sara Larsen (WSWC)	Western States Water Council	801-685-2555	<a href="mailto:saralarsen@wswc.utah.gov">saralarsen@wswc.utah.gov</a>
Kent Wilkins	Oklahoma Water Resources Board	405-530-8800	<a href="mailto:kent.wilkins@owrb.ok.gov">kent.wilkins@owrb.ok.gov</a>
Lindy Clay	Oklahoma Water Resources Board	405-530-8800	<a href="mailto:lindy.clay@owrb.ok.gov">lindy.clay@owrb.ok.gov</a>
Ann-Marie Sweeten	Washington Dept. of Ecology	360-407-6653	<a href="mailto:aswe461@ecy.wa.gov">aswe461@ecy.wa.gov</a>
Miles Neale	Washington Dept. of Ecology	360-407-6592	<a href="mailto:mnea461@ecy.wa.gov">mnea461@ecy.wa.gov</a>
Linda Davis	Idaho Water Resources Dept.	208-287-4877	<a href="mailto:linda.davis@idwr.idaho.gov">linda.davis@idwr.idaho.gov</a>
Mike Ciscell	Idaho Water Resources Dept.	208-287-4915	<a href="mailto:michael.ciscell@idwr.idaho.gov">michael.ciscell@idwr.idaho.gov</a>
Ken Stahr	Oregon Water Resources Dept.	503-986-0838	<a href="mailto:kenneth.l.stahr@ wrd.state.or.us">kenneth.l.stahr@ wrd.state.or.us</a>
Ken Smith	Oregon Water Resources Dept.	208-387-1307	<a href="mailto:kenneth.l.smith@ wrd.state.or.us">kenneth.l.smith@ wrd.state.or.us</a>
Todd Adams	Utah Div. of Water Resources	801-538-7230	<a href="mailto:todd.adams@utah.gov">todd.adams@utah.gov</a>
Dave Cole	Utah Div. of Water Resources	801-538-7230	<a href="mailto:dave.cole@utah.gov">dave.cole@utah.gov</a>

**Welcome and Roll Call:** (Sara – 5 minutes) Take roll and approve minutes from last two meeting, with review of action items.

**Steering Committee Charter:** (Sara – 5 minutes) Finalize steering committee charter if we have a majority.

**Revisions to TCEQ Legal Documents:** (Jurgen – 45 minutes)

- Application for Texas Identification Number (TIN)
- Revised Draft Contract
- Proposed Grant Activity (PGA) Template
- PGA Master Tasklist

**Recap and Next Call:** (Sara – 5 minutes) Wrap-up and timeframe for next call.

### Action Items

#	Description	Assignee(s)
1	Review our steering committee charter and send any proposed changes to Sara and Jurgen.	all partner agencies
2	Provide contact information for a legal or contract representative that can interface with TCEQ to refine the contract documents.	all partner agencies
3	Edit the TCEQ legal contract to include a preamble, a checklist of requirements, clarify the formatting for the EPA (federal) compliance section and TCEQ's requirements, strip out any language referring to tasks that were not necessary (GAD, etc.), include a glossary of acronyms	TCEQ
4	Develop a template PGA document and a master list of PGA tasks	TCEQ & WSWC