

**Water Data Exchange (WaDE)/Exchange Network
February Steering Committee Webinar**

**Meeting Agenda
February 20, 2014 – 1pm MST (12pm PST, 2pm CST)**

Call-in number: 1-800-920-7487

Conference code: 253 359 68#

Webinar: <http://westgov.webex.com>

Password: spring2014

WaDE/EN FY2013 Grant Partners (Texas, Oklahoma, Idaho, Washington, Oregon, and Utah):

Name	Affiliation	Phone	Email
Jurgen Koch (State Partners Lead)	Texas Commission on Environmental Quality	512-239-2309	jurgen.koch@tceq.texas.gov
Sara Larsen (WSWC)	Western States Water Council	801-685-2555	saralarsen@wswc.utah.gov
Kent Wilkins	Oklahoma Water Resources Board	405-530-8800	kent.wilkins@owrb.ok.gov
Lindy Clay	Oklahoma Water Resources Board	405-530-8800	lindy.clay@owrb.ok.gov
Ann-Marie Sweeten	Washington Dept. of Ecology	360-407-6653	aswe461@ecy.wa.gov
Miles Neale	Washington Dept. of Ecology	360-407-6592	mnea461@ecy.wa.gov
Linda Davis	Idaho Water Resources Dept.	208-287-4877	linda.davis@idwr.idaho.gov
Mike Ciscell	Idaho Water Resources Dept.	208-287-4877	michael.ciscell@idwr.idaho.gov
Ken Stahr	Oregon Water Resources Dept.	503-986-0838	kenneth.l.stahr@wrđ.state.or.us
Ken Smith	Oregon Water Resources Dept.	208-387-1307	kenneth.l.smith@wrđ.state.or.us
??	Utah Div. of Water Resources		

Welcome and Roll Call: (Sara – 5 minutes) Take roll and approve minutes from last meeting, with review of action items.

Steering Committee Charter: (Sara – 5 minutes) Finalize steering committee charter if we have a majority.

EN Conference Presentation: (Sara/Jurgen – 15 minutes) Summary of the presentation that Tony Willardson and Jurgen will present at the EN Conference, Feb 25 – 27th.

Answer Questions about TCEQ Legal Documents: (All – As needed)

- Application for Texas Identification Number (TIN)
- Draft Contract
- Proposed Grant Activity (PGA) --> Grant Activity Description (GAD) --> Notice To Commence (NTC)--> monthly Financial Status Report (FSR)

Recap and Next Call: (Sara – 5 minutes) Wrap-up and timeframe for next call.

Action Items

#	Description	Assignee(s)
1	Review our steering committee charter and send any proposed changes to Sara and Jurgen.	all partner agencies
2	Provide contact information for a legal or contract representative that can interface with TCEQ to refine the contract documents.	all partner agencies