

**Water Data Exchange (WaDE)/Exchange Network  
June Steering Committee Webinar**

**Meeting Agenda  
June 4, 2014 – 10am MST (9am PST, 11am CST)**

Call-in number: 1-800-920-7487  
 Conference code: 253 359 68#  
 Webinar: <http://westerngovernors.webex.com>  
 Password: wswc

**WaDE/EN FY2013 Grant Partners (Texas, Oklahoma, Idaho, Washington, Oregon, and Utah):**

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**Welcome and Roll Call:** (Sara – 5 minutes) Take roll and approve minutes from last two meeting, with review of action items.

**Updating Administration Information/TCEQ Legal Contract:** (Sara & Pat – 15 minutes) Go over Jurgen’s admin spreadsheet and fill in any missing information. Answer any questions about TCEQ legal documents.

**Review Online WaDE Deployment Documentation:** (Sara – 30 minutes) Tour of documentation website. Deployment Q/A.

**Recap and Next Call:** (Sara – 5 minutes) Wrap-up and timeframe for next call.

**Action Items**

#	Description	Assignee(s)
1	Provide contact information for a legal or contract representative that can interface with TCEQ to refine the contract documents.	All partner agencies
2	Fill out and submit your Texas Payee Identification Number (TIN) form	All partner agencies
3	Review revised TCEQ legal contract and modify as needed	All partner agencies
4	Send out a template PGA document	TCEQ
5	Develop a template PGA document and a master list of PGA tasks	TCEQ & WSWC