

**FY2015 Water Data Exchange (WaDE)
Project/EN Grant Kickoff Conference Call**

Minutes – November 4, 2015, 3pm Mountain (2pm PT, 4pm CT)

Attendees:

WSWC - Sara Larsen

Nevada Division of Water Resources – Brian McMenemy

South Dakota BIT and DNR – Wade Douglas, Ron Duvall, Ryan Ogan

UCSD – John Helly

CDWR – Gary Darling, Rich Juricich

Overview of WaDE: Sara took role and welcomed everyone. She was hoping the CDWR's people would be able to give a briefing on the contract development. Gary joined the call and said that the legal folks would join the meeting late.

WaDE Technical Update: Sara showed the WaDE beta portal to the group. She highlighted the data that Idaho is sharing, and talked about the other grant partners from FY2013. A pilot was demo-ed at the WSWC Fall Council Meeting in Manhattan, KS. She said the portal is public and users can register to access it through the WaDE webpages. Authentication procedures are something that will be worked on in the future. She showed different types of data that are being shared by various states. She also showed how you could change the URL parameters to search for data at different scales and the underlying data in XML format. The data can be retrieved in an automated fashion to be used in a spreadsheet or model. She mentioned which states were working on getting WaDE deployed very actively, and that some of these states required the WaDE components to be updated for newer systems. Sara would be working with these other states to redo the WaDE code and drivers, etc. for the newer Microsoft-based platforms (e.g. Windows Server 2012, SQL 2012, MS IIS8.0)

Contract Status: Gary talked about the process so far. Sara showed a graphic of funding flow-through. CDWR would front the money and then they would make requests for reimbursement. Sara described how the Exchange Network distributes their funding to get different dataflows online. CDWR is the lead state on the grant. WSWC, SD and NV are subrecipients. Funding will be dispersed to WSWC and then funding transferred to SD and NV because a funding mechanism is already in place between WSWC and the other partners. Even though the multiple transfers is more complex, it is likely that each state would only require a short amount of time and hopefully only one reporting period would be necessary, with one progress report and reimbursement request. Gary said that they are anticipating an interagency agreement in the following week. Other reimbursement accounts are ready to go for the other partners. They only need to set up the contract with WSWC with a combination of state and EPA requirements. Sara had provided CDWR legal folks with a template contract. Gary left the meeting to check and see if the legal folks were stuck in their building's security. Sara asked if SD and NV would be using the newer platforms like Server 2012. Both states said they would be using that. Gary returned and could not find their legal folks.

Wrap-Up: Sara asked if any of the grant partners would be interested in a “kickoff” meeting. They all indicated that that might be beneficial. She asked if any states had timelines that they needed to complete the work. Wade in South Dakota said that their office wanted to try to fit WaDE in before taking on two other major projects. Ron asked about the timeframe for expending the funds. Sara said the grant period is three years. The partners have up to September 2016, although she hoped that this project would be accomplished much sooner. Ron made the point that working through the WaDE project would be helpful while they are revamping their data model for water rights and collection. Brian said that NV had no time constraints. Gary expressed a desire to expedite the transfer of funds by keeping the documentation very simple. Wade asked to be notified as soon as the contracts were ready to go. Sara confirmed that as soon as she had that in hand they would modify it as needed and pass it along to SD and NV. Another meeting would be set up at the beginning of December. The meeting was adjourned.

Action Items:

	Description	Assignee
1	CDWR will develop the contract for WSWC and email his contact for an update	CDWR
2	After that contract is developed WSWC will retrofit the contracts for SD and NV	WSWC